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| **Letter of Bid** |
| INSTRUCTIONS TO BIDDERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE DOCUMENT  The Bidder must prepare this Letter of Bid on stationery with its letterhead clearly showing the Bidder’s complete name and business address. | |

**Date of this Bid submission**: [*insert date (as day, month and year) of Bid submission*]

**Request for Bid No**.: [*insert identification*]

To:

**The Country Director**

**SNV Netherlands Development Organisation**

**No. 10 Maseru Street, East Legon**

**P. O. Box KA 30284 Airport**

**Accra -Ghana**

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Documents, including Terms of Reference issued.
2. We offer to execute in conformity with the Bidding Documents the following Works: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;
3. The total price of our Bid, excluding any discounts offered in item (d) below is: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;
4. If our bid is accepted, we commit to obtain a performance security in accordance with the Bidding Document;
5. Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from eligible countries;
6. We, including any subcontractors or suppliers for any part of the contract, do not have any conflict of interest.
7. We are not participating, as a Bidder or as a subcontractor, in more than one bid in this bidding process.
8. We understand that you are not bound to accept the lowest evaluated bid or any other bid that you may receive, and evaluation shall be done by your Bids Committee without our presence.
9. If awarded the contract, the person named below shall act as Contractor’s Representative:

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| Name: |  |
| In the capacity of: |  |
| Signed: |  |
| Duly authorized to sign the Bid for and on behalf of: |  |
| Date: |  |